

Nomination Committee Charter

Owner: Governance Committee

Version: 1.0

Approved by: WAIS Board

Resolution: 16/2014

Effective from: 12 May 2014

Next review date: May 2016



WESTERN AUSTRALIAN INSTITUTE *of* SPORT

1. Purpose

To assist the Chairman and the Board in ensuring that the Board is comprised of individuals who collectively are best able to discharge the responsibilities of the Board by:

- 1.1 The identification of suitable candidates to the Board
- 1.2 Recommendations to the Board on the reappointment of directors seeking re-election

2. Composition

- 2.1 Members will be appointed as required and for no fixed term
- 2.2 The Committee will consist of at least three non-executive members
- 2.3 The Board Chairman will be a member
- 2.4 Other members will be appointed by the Board
- 2.5 The Committee will be chaired by a non executive member
- 2.6 The Executive Director may be requested to attend meetings or part of a meeting of the Committee

3. Duties and Responsibilities

- 3.1 Review and assess the individual skill set and experience required by the Board
- 3.2 The Committee will provide the Board with the Minutes of each Committee meeting and the Committee Chairman will report to the Board after each Committee meeting on any matters that need to be drawn to the attention of the Board.
- 3.3 The Committee will provide the Board with its recommendations for new Board members and/or the re-election of current directors to the Minister for Sport and Recreation

4. Meeting schedule

The Committee will meet at least once per year and then as required to fulfil its obligations.