

# WAIS Sport Program Management Policy

**Owner:** Executive Director

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**Approved by:** WAIS Board

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WESTERN AUSTRALIAN INSTITUTE *of* SPORT

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## **1. Policy**

WAIS will develop and manage sport programs in a manner aligned and consistent with its organisational purpose and guiding principles.

## **2. Purpose**

To guide the development and management of WAIS sport programs.

## **3. Background**

WAIS operates to meet its purpose through the development and implementation of programs focused on supporting the athlete daily training environment (DTE) and competition needs.

Sport programs are created to provide an integrated multidisciplinary DTE for athletes within a sports national high performance pathway.

## **4. Standards**

- 4.1 Sport programs must be formed in partnership with the national governing body of the sport and its Western Australian affiliated governing body.
- 4.2 Sport programs must be formalized by a written agreement with the partners that includes;
  - 4.2.1 The program purpose and key performance indicators.
  - 4.2.2 The partner program roles, responsibilities and their key performance indicators.
  - 4.2.3 The term of the agreement.
  - 4.2.4 The name of the program.
  - 4.2.5 An agreed strategic management structure.
  - 4.2.6 The partner agreed minimum resource contribution to the program operations and the timing for provision of these resources.
  - 4.2.7 An annual (or more frequent) formal review process of program operations.
- 4.3 Compliance with WAIS policies, including but not limited to;
  - 4.3.1 Staff and athlete codes of conduct
  - 4.3.2 WAIS scholarship terms and conditions
  - 4.3.3 WAIS anti-doping policy
- 4.4 Sport Programs will be planned, managed and monitored in alignment with the WAIS Strategic Plan Framework.
- 4.5 Partner oversight of the sport program will occur in accordance with partner agreed requirements and processes.

- 4.6 Coaches in Sport programs in which WAIS is accountable for the outcomes of the DTE and or competition performance must be employed by WAIS.
- 4.7 Accountability for program operational management will reside with WAIS.
- 4.8 Athlete selection and de-selection will be in accordance with a partner agreed athlete selection policy.

## **5. Authorities**

- 5.1 The Sport Program Management Committee is responsible for;
  - 5.1.1 confirming the program's competition and scholarship year
  - 5.1.2 confirming athlete selection policy, criteria and process
  - 5.1.3 confirming the coach selection policy, criteria and process
  - 5.1.4 confirming the athlete KPIs
  - 5.1.5 confirming the sport program management plan
- 5.2 The WAIS Performance Team Director (or sport program performance manager) will be the responsible for the operational and strategic management of the program.

## **6. Linkage to other WAIS Processes & Policies:**

- 6.1 WAIS Strategic Plan
- 6.2 WAIS Sport Selection Policy
- 6.3 WAIS athlete scholarship categories and selection policy
- 6.4 WAIS Athlete Performance Planning and Monitoring Policy
- 6.5 WAIS Personal Athlete Financial Support Policy(PAFS)
- 6.6 WAIS athlete agreement and attendant terms and conditions
- 6.7 WAIS budgeting processes